



Seminar and Student Teaching Policy

Approved by the Department of Botany 19 November 2013

All graduate students must take one offering of the seminar course, BOT 610. This satisfies the Office of Graduate Education requirement of at least one seminar course.

In addition, all graduate students are to teach at least one class session in a course that is offered by the Department of Botany faculty:

- MS students – teach one class session. An MS student who is a Teaching Assistant that conducts a weekly laboratory session can substitute this activity for the teaching requirement. An MS student who presents a seminar at a public or professional meeting may also substitute this experience for the teaching requirement.
- PhD students – teach three class sessions (preferably in different semesters). A PhD student who is a Teaching Assistant who conducts a weekly laboratory or who presents a seminar at a public or professional meeting may substitute that for one teaching experience, and must teach the other two times.

Teaching opportunities should be decided by the student with his or her committee, along with those faculty members who are willing to have students teach in their classes. Teaching materials should be those prepared by the faculty (i.e., an existing PowerPoint lecture) or mutually agreed upon by the student and faculty member who is in charge of the course. Size of class should be a factor in determining which course a student should teach. PhD students fulfilling their third requirement should teach a large class audience (i.e., >20 students), if possible.