

**GUIDELINES**  
**VOLUNTEER POSITION DESCRIPTION**

**PROJECT NAME:**

**LOCATION OF ASSIGNMENT/PHYSICAL CONDITIONS:**

**LIST VOLUNTEER DUTIES:**

- 1.
- 2.
- 3.
- 4.
- 5.

**LIST DESIRED SKILLS/ABILITIES:**

- 1.
- 2.
- 3.
- 4.
- 5.

**MATERIALS/EQUIPMENT TO BE UTILIZED ON THE PROJECT (provided by Program):**

**MATERIALS/EQUIPMENT/SUPPLIES (provided by volunteer):**

**TRAINING/ORIENTATION NEEDED:**

**SCHEDULE:**

**SUPERVISED BY:**

**TITLE:**

**Please sign and date:**

**I have read the volunteer project description and understand the scope of activities for this project which I am volunteering for:**

**Volunteer Name (print):** \_\_\_\_\_

**Volunteer Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

***If under 18 years:***

**Parent or Guardian Name (print):** \_\_\_\_\_

**Parent or Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_